

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

**Indian Prairie Public Library Foundation & Friends Meeting
April 17, 2019 – 6:45 p.m. – Board Room**

AGENDA

- A. Call to Order/Roll Call
Donald Damon, Beena Deshmukh, Marian Krupicka,
Crystal Megaridis, Diane Ruscitti, Victoria Suriano

- B. Correspondence - none

- C. Omnibus Consent Agenda Action
 - 1. Minutes of Foundation & Friends Meeting 11/28/18 Page 2
 - 2. Bills for Approval Page 4

- D. Reports
 - 1. Treasurer's Report Page 5

- E. Unfinished Business - none

- F. New Business
 - 1. Proposal for Telescopes Page 7 Action
 - 2. Proposal for Tote Bags for Checkout Page 8 Action
 - 3. Proposal for 2019 Programming Page 9 Action
 - 4. Community Events Action

- G. Adjournment

Indian Prairie Public Library
Foundation & Friends Minutes

**Indian Prairie Public Library Foundation & Friends Meeting
November 28, 2018 – 6:45 p.m.**

A. Call to Order/Roll Call

President Suriano called the meeting to order at 6:47 p.m.

Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Correspondence - none

C. Omnibus Consent Agenda

1. Minutes of Foundation & Friends Meeting 7/18/18

2. Treasurer's Report

3. Bills for Approval

Damon moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

D. Reports

Bukovac reported that our mini-golf fundraiser will be during the day on March 9. We will be working on hole sponsorships.

E. Unfinished Business - none

F. New Business

1. Request to Fund Smart Home Device Collection – Bukovac noted that the trend for smart devices continues to grow. Our collection gives patrons the opportunity to experiment with this technology in order to decide whether they want to purchase it for their household. Damon moved, Deshmukh seconded to approve the Request to Fund Smart Home Device Collection. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.

2. Request to Fund Maintenance Device Collection – Bukovac said these devices are items a patron may only need to use once. Rather than buy the item, they can borrow it from us. Suriano expressed a liability concern with respect to the gas leak detector and carbon monoxide detector. What if the device indicates there is no leak when in fact there is? How would we test the checked out device when it is returned to verify it is working properly? The Board discussed these questions and agreed with Suriano's liability concern. Damon

moved, Krupicka seconded to approve the Request to Fund Maintenance Device Collection with the omission of the gas leak detector and the carbon monoxide detector. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Suriano. Nays: Ruscitti. Absent: none. Motion carried.

G. Adjournment

At 7:05 p.m. Krupicka moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary

Indian Prairie Public Library Foundation and Friends Check Detail

4

November 2018 through March 2019

Type	Num	Date	Name	Memo	Amount
* - CIRD	Bill Pmt Check	1244	08/03/2018 Dzierzbicki, Monica	Pet-Palooza	60.00
	Bill Pmt Check	1250	11/07/2018 Indian Prairie Public Library District	Summer Challenge Prize	100.00
	Bill Pmt Check	1251	11/26/2018 Alphagraphics	Winter Bookmarks	108.87
	Bill Pmt Check	1252	11/26/2018 Baker & Taylor	Nic Stone Event	484.21
	Bill Pmt Check	1253	11/26/2018 Bank of America	Story Language Kits	687.76
	Bill Pmt Check	1254	12/07/2018 Stovall, Ann	Wouldshop Supplies	664.97
	Bill Pmt Check	1255	12/26/2018 Bank of America	Smart Home/Tech Takeout	668.97
	Bill Pmt Check	1256	12/27/2018 Indian Prairie Public Library District	Party Supplies	137.36
	Bill Pmt Check	1257	02/06/2019 Stovall, Ann	Home Automation	169.10
	Bill Pmt Check	1258	03/01/2019 Alphagraphics	IPPL Spring Bookmarks	108.87
	Bill Pmt Check	1259	03/05/2019 Alphagraphics	Bookmarks/Mini Golf	87.31
	Bill Pmt Check	1261	03/05/2019 New Lenox Public Library	Equipment Rental/Mini Golf	300.00
	Bill Pmt Check	1262	03/05/2019 Yott, Jill	Prizes/Mini Golf	8.54
	Bill Pmt Check	1263	03/20/2019 Roy, Nancy	iPad mini	379.99
	Direct Debits		Credit Card Fees		37.50
					4,003.45

Indian Prairie Public Library
*Foundation &
 Friends*

March 2019 Treasurer's Report

Bank Balances at The Community Bank of Willowbrook as of 03/31/2019

Money Market Balances on October 31, 2018 Treasurer's Report	\$57,347.45
<u>Income from November 2018-March 2019</u>	
Money Market Interest at .15%	36.77
Donations	<u>\$12,206.78</u>
<u>Expenses from November 2018-March 2019</u>	\$ 4,003.45
Money Market Balances as of March 31, 2019	\$65,587.55
Checking	<u>38.03</u>
TOTAL	\$65,625.58

Bank Balances at Synchrony Bank as of 03/31/2019

CD Balance on October 31, 2018 Treasurer's Report	\$26,478.07
CD Interest at 2.323% APY	<u>255.68</u>
TOTAL	\$26,733.75
TOTAL BALANCE BANK AND CD	\$92,359.33

Indian Prairie Public Library Foundation and Friends
Donors

November 2018 through March 2019

6

	<u>Nov '18 - Mar 19</u>
Anonymous	4,190.44
Praxair	1,325.00
Lawrence, Noah & Megan	1,000.00
Nelson, Karen	500.00
Gricus, Anthony L.	500.00
Barder, Barbara	400.00
Sadowski, Marie L.	250.00
Sadowski, Joseph	250.00
Johnson, Pamela	200.00
Streid, Jackie	200.00
Both, Thomas & Jane	200.00
Countryside Bank	200.00
Darien Kiwanis Club	200.00
Carriage Way West Inc.	200.00
Burr Ridge Veterinary Clinic	200.00
Goodshop Shoppers	182.48
Williams, Natalie	150.00
Cevela, Beatrice	150.00
Pagliaro, Anthony	150.00
Both, Louis	150.00
Amazon Shoppers	137.86
Navin, William & Dorothea	100.00
Moor, Beverly	100.00
Megaridis, Crystal	100.00
Martin, Nancy	100.00
Jablonski, Raymond	100.00
Gabanski, Glenn & Donna	100.00
Wurzer, Mary C.	100.00
Hands, Eileen	100.00
Smoczynski, Sally	100.00
Zazzo's Pizza and Bank	100.00
Gift of Carl Foundation, Inc.	75.50
Hotchkin, Brian	75.00
Frawley, Taylor	75.00
Sharma, Girish	60.00
Darien Garden Club	50.00
Creed, Stephanie	40.00
Thomas, Stephan & Doreen	25.00
Bram, Keith	25.00
Hadad, Marcia	25.00
Troc, Jonathan	20.50
TOTAL	<u>12,206.78</u>

Request to Purchase Six Telescopes

The library is requesting the Foundation donate funds to purchase six Orion StarBlast II 4.5 EQ Reflector Telescope Kits with Orion 05662 1.25-Inch 13 Percent Transmission Moon Filters and Padded Telescope Cases

The Orion is a general purpose astronomical telescope for beginners and experts. This wide-field reflector telescope has enough aperture for great views of the Moon, planets, and many bright deep-sky objects. A shorty 2x Barlow doubles the magnification of both included eyepieces. The kit also includes a Star Target Planisphere and MoonMap 260 to plan stargazing sessions and the Orion Telescope Observer's Guide book which will lead beginning amateur astronomers to over sixty interesting objects to explore.

This donation would foster interest in astronomy by getting quality telescopes into the hands of our residents. The kits would be checked out to patrons for personal learning and would be used in programs for all ages in partnership with the Naperville Astronomical Association. By checking out the telescope, people can explore the wonders of the night sky at home. Or, they can learn at the library with the assistance of astronomy hobbyists. This donation is an accessible way to make hands-on science fun and give people a greater appreciation for astronomy.

Each telescope is \$350.00 and the total donation request is \$2,100.00

Proposal: Tote Bags for Checkout

Some area libraries circulate tote bags for people to check out as needed. Staff have gotten requests from patrons to be able to check out a tote bag.

Natalie, Debbie and I researched bags and looked at various samples and found one that we really like.

We would like to purchase the "Strand Zippered Tote" from 4imprint USA. We would like to start our collection with 200 bags. We also need to purchase two bag stands, one for each floor.

The totes will be imported with the IPPL Foundation and Friends logo.

The checkout will be 3 weeks, with 2 renewals. Overdue fines would be \$.25 per day.

The bags will have a luggage tag with a barcode and information.

Bags are washable and will be washed as needed. (The library has a washer in the basement.)

Cost of 200 tote bags: \$1,578

Cost of two bag stands: \$141.43 (including shipping)

Total cost: \$1,719.43

Submitted by: Laura Birmingham

Proposal: To Continue Friends Sponsorships

There are a couple of ongoing sponsorships that the Friends had granted to the library that I am asking the IPPL Foundation and Friends to continue:

Quarterly Concerts: The Friends have been sponsoring quarterly concerts for several years. The library is hoping to continue to provide these concerts and ask that the IPPL Foundation and Friends to continue this sponsorship of up to \$500 per quarter to spend on music performances. (\$2,000 annually)

Programming: The Friends were always strong supporters of programming. In addition to the concerts, the generally funded an additional \$600 worth of programs per quarter (\$2,400 annually)

Lyric Opera Lecture Series: The Friends have always funded the Lyric Opera lectures (\$250 annually)

Annual Movie Licenses: The Friends have sponsored an annual movie license for over 10 years. The license allows the public performance rights to show unlimited movies in our meeting room. The cost of the license increases a bit every year. In 2019, the cost was \$1,600. Both Adult and Kids & Teens show movies throughout the year. Individual licenses (the cost of showing a single movie) can be as much as \$350 for a single showing, so the umbrella license is very cost-effective. The library showed more than 60 movies last year. (Annual cost \$1,600 (approx.))

Summer Challenge Prizes: The Friends regularly funded prizes (books and gift cards) for the Summer Challenge for both the Adult and the Kids & Teens departments. (\$1,250 annually)

Total costs for 2019: \$7,250