

Indian Prairie Public Library  
401 Plainfield Road  
Darien, Illinois 60561

**Indian Prairie Public Library Foundation & Friends Meeting  
August 21, 2019 – 6:45 p.m. – Board Room**

**AGENDA**

- A. Roll Call  
Asma Akhras, Donald Damon, Taylor Frawley, Marian Krupicka,  
Crystal Megaridis, Diane Ruscitti, Victoria Suriano
- B. Correspondence - none
- C. Omnibus Consent Agenda
 

1. Minutes of Foundation & Friends Meeting 4/17/19	Page 2	
2. Bills for Approval	Page 4	Action
- D. Reports
 

1. Treasurer’s Report	Page 5	Information
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- E. Unfinished Business - none
- F. New Business
 

1. Request to Purchase Canvas Tote Bags to Sell	Page 7	Action
2. Participation in Community Philanthropic Efforts	Page 8	Discussion
- G. Adjournment

Indian Prairie Public Library  
Foundation & Friends Minutes

**Indian Prairie Public Library Foundation & Friends Meeting  
April 17, 2019 – 6:45 p.m.**

A. Call to Order/Roll Call

Vice-President Damon called the meeting to order at 6:48 p.m.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano (arrived at 6:55 p.m.)

Absent: Beena Deshmukh

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Correspondence - none

C. Omnibus Consent Agenda

1. Minutes of Foundation & Friends Meeting 11/28/18

2. Bills for Approval

Krupicka moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

D. Reports

1. Treasurer's Report – backup in packet. Ruscitti noted the interest rate on the money market account and asked if any other alternatives were being considered. Bukovac will have Administrative Office Coordinator, Nancy Roy, look into it.

E. Unfinished Business - none

F. New Business

1. Proposal for Telescope – Bukovac said that several North Suburban libraries have telescopes available for checkout. We have a great partner in the Naperville Astronomical Association. The style of telescope being proposed is easy to take home and use. Megaridis moved, Krupicka seconded to approve the request to purchase six telescopes at a total cost of \$2,100.00. Ayes: Damon, Krupicka, Megaridis, Suriano. Nays: none. Abstain: Ruscitti. Absent: Deshmukh. Motion carried.

2. Proposal for Tote Bags for Checkout – Birmingham said that some area libraries have tote bags for checkout and staff at our library have received requests for them. We looked at many different samples and found one that we really liked which Birmingham showed the Board. The Board reviewed the proposal. They discussed a suggestion to offer the bags for sale. Birmingham said we will hold some back and if someone asks to purchase one they can do so for \$10.00. Suriano moved, Megaridis seconded to approve the proposal to purchase 200 tote bags and 2 bag stands at a total cost of \$1,719.43. Ayes: Damon,

Krupicka, Megaridis, Suriano. Nays: none. Abstain: Ruscitti. Absent: Deshmukh. Motion carried.

3. Proposal for 2019 Programming – Birmingham said that the Friends had \$9,000.00 when the Foundation and Friends merged in 2017. The Friends wanted the programming that they had funded for many years to continue. The \$9,000.00 was used to fund programming through 2018. We are asking the Board to continue the Friends program sponsorships for the rest of 2019. Suriano moved, Krupicka seconded to approve the proposal to continue the Friends sponsorships for 2019 programming at a total cost of \$7,250.00. Ayes: Damon, Krupicka, Megaridis, Ruscitti, Suriano. Nays: none. Absent: Deshmukh. Motion carried unanimously.
4. Community Events – Bukovac said that over the years the library has been asked to be part of different community events through sponsorships or donations. The Board discussed the possibility of creating a marketing budget which could be used as a way to show support for community events of other organizations without using tax money. The Board would like Bukovac to create a proposal for their next meeting and to continue the discussion at that time.

G. Adjournment

At 7:16 p.m. Megaridis moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Marian Krupicka, Acting-Secretary

Indian Prairie Public Library Foundation and Friends

Check Detail

April through July 2019

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Type	Num	Date	Name	Memo	Amount
Bill Pmt -Check	1264	04/10/2019	Motion Pictue Licensing Corporation	Movie Umbrella License	205.60
Bill Pmt -Check	1265	04/19/2019	Bank of America	Mini Golf Fundraiser	50.76
				Lego Robotics Program	231.89
Bill Pmt -Check	1266	04/19/2019	Graham Cracker Comics	Comic Book Day	133.10
Bill Pmt -Check	1267	04/19/2019	Indian Prairie Public Library District	Mini Golf Fundraiser	63.48
Bill Pmt -Check	1268	05/09/2019	Award Emblem	Leaf & Stone Engraving	27.35
Bill Pmt -Check	1269	05/09/2019	Impressions In Stone	Brick Engraving	186.12
Bill Pmt -Check	1270	05/16/2019	Bank of America	Techonology Equipment - Joomla	34.30
				Bea's Garden Equipment	671.40
				Popcon Supplies	129.21
Bill Pmt -Check	1271	05/16/2019	Basecamp Web Solutions	Techonology Equipment - EasyBlog	180.00
Bill Pmt -Check	1273	05/24/2019	Secretary of State	Annual Business Registration Fees	10.00
Bill Pmt -Check	1274	06/08/2019	Alphagraphics	Summer Bookmarks	106.85
Bill Pmt -Check	1275	06/08/2019	Basecamp Web Solutions	Techonology Equipment Updates	15.00
Bill Pmt -Check	1276	06/22/2019	Bank of America	Bea's Garden Equipment	560.19
				Techonology Equipment - Telescopes	2,530.00
				Equipment - Totebag Holders	141.43
Bill Pmt -Check	1277	06/24/2019	Indian Prairie Public Library District	Supplies - My First Library Bags	1,004.47
Bill Pmt -Check	1278	07/17/2019	Bank of America	Summer Reading Prizes	100.00
				Tote Bags	1,546.58
Direct Debits			Credit Card Fees		28.57
					7,956.30

Indian Prairie Public Library  
*Foundation &  
 Friends*

**July 2019 Treasurer's Report**

**Bank Balances at The Community Bank of Willowbrook as of 07/31/2019**

Money Market Balances on March 31, 2019 Treasurer's Report	\$65,587.55
<u>Income from April 2019 – July 2019</u>	
Money Market Interest at .15%	22.84
Donations	<u>\$12,616.35</u>
<u>Expenses from April 2019 – July 2019</u>	
Transfer to Synchrony Bank C.D.	40,000.00
Money Market Balances as of March 31, 2019	\$30,270.44
Checking	<u>38.03</u>
<b>TOTAL</b>	<b>\$30,308.47</b>

**Bank Balances at Synchrony Bank as of 07/31/2019**

CD Balance on March 31, 2019 Treasurer's Report	\$26,733.75
CD Opened 5/30/2019	40,000.00
CD Interest at 2.323% APY	208.37
CD Interest at 2.664% APY	<u>178.48</u>
<b>TOTAL</b>	<b>\$67,120.60</b>
<b>TOTAL BALANCE BANK AND CD</b>	<b>\$97,429.07</b>

Indian Prairie Public Library Foundation and Friends  
**Donors**  
April through July 2019

	<u>Apr - Jul 19</u>
Anonymous	2,915.19
Whole Foods Shoppers	2,526.40
Moog, Thomas H.	2,500.00
Darien Womans Club	1,530.00
AIG	1,000.00
Mitchell Jr., James C.	500.00
Riedell, Susanne G	300.00
Popowitch, Alyssa	250.00
Glenn, Hugh	200.00
Schuurman, Isabel	150.00
New Lenox Public Library District	150.00
Krupicka, Keith	100.00
Naisbitt, John & Patricia	100.00
Mailapur, Shilpa	75.00
Goldsmith, Jeffrey & Susan	54.00
Indian Prairie Public Library	50.76
Papaurelis, Alison	50.00
Pellegrino, Joseph	50.00
Freiler, Christopher & Michele	25.00
Englemann, Mary	25.00
Hadad, Marcia	25.00
Wozney, Sharon	20.00
Troc, Jonathan	20.00
<b>TOTAL</b>	<b><u>12,616.35</u></b>

**Proposal: Tote Bags for Sale**

The new Circulating Tote Bags are a big hit and people have been requesting to purchase them. I would like to order more bags to sell. It would be a fundraiser for the Foundation.

We have sold 15 bags since we started circulating tote bags. There has been no promotion done on bags for sale, we sold them if people inquired if they were for sale. We had a very limited supply of them and now we are almost out. Circulation staff have been keeping a list of people who wish to purchase bags so we can contact them when the bags arrive.

Bags would be available in all four colors: grey, blue, and red and green.

I am requesting to purchase 100 more tote bags (\$839). The bags will be sold for \$20.00 each. This is a profit of \$11.61 per bag.

If approved, we will do a promotion on the bags in-house, in the enews and on social media.

**Total cost: \$839**

Submitted by: Laura Birmingham

## Proposal Regarding the Foundation & Friends' Support of Community Philanthropic Efforts

At the last Foundation & Friends meeting the board discussed supporting the philanthropic efforts of other organizations in the community. I was directed to put together a proposal.

The library and the Foundation & Friends have been supported by other organizations through the years. The Darien Woman's Club and The Lions Club regularly donate money to the library. The Rotary has also partnered with the library in particular projects through donations. This year the Rotary and Darien Woman's Club were each a hole sponsor at the Foundation & Friends' mini-golf charity event.

By supporting the philanthropic efforts of other community organizations the Foundation & Friends are supporting good works in the community, building goodwill on behalf of the Foundation & Friends and the library, and are getting the Foundation & Friends' name out in the community.

The proposal is to budget \$1,000.00 a year to support the philanthropic efforts of other organizations in the library's district. Knowing the types of fundraising done by community organizations, the library director would allocate funds each year for events, fundraising drives, or special projects.