

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

**Indian Prairie Public Library Foundation & Friends Meeting
July 18, 2018 – 6:45 p.m. – Board Room**

AGENDA

- A. Call to Order/Roll Call
Asma Akhras, Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano
- B. Correspondence - none
- C. Omnibus Consent Agenda Action
- | | | |
|--|--------|--|
| 1. Minutes of Foundation Meeting 3/21/18 | Page 2 | |
| 2. Treasurer's Report | Page 3 | |
| 3. Bills for Approval | Page 5 | |
- D. Reports - none
- E. Unfinished Business - none
- F. New Business
- | | | |
|--|--------|-------------|
| 1. Request for Donation for Reference USA | Page 6 | Action |
| 2. Request for Donation for CultureGrams | Page 7 | Action |
| 3. Request for Donation of Furniture for Kids & Teens Department | Page 8 | Action |
| 4. Winter Fundraiser | | Information |
- G. Adjournment

2

Indian Prairie Public Library
Foundation & Friends Minutes

**Indian Prairie Public Library Foundation & Friends Meeting
March 21, 2018 – 6:45 p.m.**

A. Call to Order/Roll Call

Vice-President Damon called the meeting to order at 6:50 p.m.

Present: Beena Deshmukh, Donald Damon, Marian Krupicka (arrived at 6:51 pm), Crystal Megaridis, Diane Ruscitti

Absent: Asma Akhras, Victoria Suriano

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Correspondence - none

C. Omnibus Consent Agenda

1. Minutes of Foundation & Friends Meeting 11/15/17

2. Treasurer's Report

3. Bills for Approval

Bukovac noted the \$73,000 bank balance on the Treasurer's Report. It includes \$8000 (to support programs) that came from the Friends when they merged with the Foundation.

Deshmukh moved, Ruscitti seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

D. Reports - none

E. Unfinished Business - none

F. New Business

1. Library Bookmarks – Bukovac showed the Board a library bookmark that is primarily given to new patrons. She asked if it was something that the Foundation and Friends would like to sponsor. We would design a scene for each season. The cost would be approximately \$450.00 per year for 1000 bookmarks per season. Megaridis moved, Deshmukh seconded to sponsor the library bookmarks. Ayes: Deshmukh, Damon, Krupicka, Megaridis, Ruscitti. Nays: none. Absent: Akhras, Suriano. Motion carried unanimously.

G. Adjournment

At 6:55 p.m. Krupicka moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary

Indian Prairie Public Library
*Foundation &
 Friends*

June 2018 Treasurer's Report

Bank Balances at The Community Bank of Willowbrook as of 06/30/2018

| | |
|---|--------------------|
| Money Market Balances on February 28, 2018 Treasurer's Report | \$47,483.60 |
| <u>Income from March 2018-June 2018</u> | |
| Money Market Interest at .10% | 22.78 |
| Donations | <u>\$18,574.64</u> |
| <u>Expenses from March 2018-June 2018</u> | \$ 9,473.71 |
| Money Market Balances as of June 30, 2018 | \$56,757.31 |
| Checking | <u>38.03</u> |
| TOTAL | \$56,795.34 |

Bank Balances at Synchrony Bank as of 06/30/2018

| | |
|--|--------------------|
| CD Balance on February 28, 2018 Treasurer's Report | \$26,153.63 |
| CD Interest at 2.323% APY | <u>119.79</u> |
| TOTAL | \$26,273.42 |
| TOTAL BALANCE BANK AND CD | \$83,068.76 |

Indian Prairie Public Library Foundation and Friends
Biggest Donors/Grants
March through June 2018

4

| | <u>Mar - Jun 18</u> |
|------------------------------|-------------------------|
| Sadowski, Joseph | 4,645.00 |
| Sadowski, Maria L. | 3,250.00 |
| Anonymous | 3,089.46 |
| Moog, Thomas H. | 2,500.00 |
| Headley, Mary | 1,500.00 |
| Darien Womans Club | 1,000.00 |
| Finan Animal Hospital, Inc. | 750.00 |
| WHBCD Kiwanis Club | 500.00 |
| MB Financial Bank | 250.00 |
| Countryside Bank | 250.00 |
| Wintrust Financial Corp. | 250.00 |
| Wall, Eugene & Evelyn | 150.00 |
| Burr Ridge Veterinary Clinic | 100.00 |
| Kopriva, Ed & Marion | 75.00 |
| Barajaz, Dina | 75.00 |
| Erikson, Vivi-Anne | 75.00 |
| Balle, Sally Anne | 50.00 |
| Amazon Shoppers | 47.68 |
| Troc, Jonathan | 17.50 |
| TOTAL | <u><u>18,574.64</u></u> |

5

Indian Prairie Public Library Foundation and Friends
Expenditures
March through June 2018

| Type | Date | Num | Name | Memo | Amount |
|-------------------|------------|------|-----------------------------|----------------------------------|------------------------|
| Mar Jun 18 | | | | | |
| Bill Pmt Check | 03/28/2018 | 1215 | Award Emblem | Leaf Engraving | 19.55 |
| Bill Pmt Check | 03/28/2018 | 1216 | Bank of America | Lego Challenge Program | 189.52 |
| Bill Pmt Check | 04/04/2018 | 1217 | Layman, Jez | PopCon Supplies | 9.87 |
| Bill Pmt Check | 04/16/2018 | 1218 | Award Emblem | Leaf Engraving | 31.35 |
| Bill Pmt Check | 04/16/2018 | 1219 | Bank of America | PopCon Program/WordPress Website | 134.32 |
| Bill Pmt Check | 04/16/2018 | 1220 | DEMCO | Table/Stools E, Nelson | 3,133.96 |
| Bill Pmt Check | 04/18/2018 | 1221 | Woods, Ashley | PopCon Presenter | 70.00 |
| Bill Pmt Check | 04/27/2018 | 1222 | Award Emblem | Leaf Engraving | 187.95 |
| Bill Pmt Check | 04/30/2018 | 1223 | Layman, Jez | PopCon Supplies | 9.57 |
| Bill Pmt Check | 04/30/2018 | 1224 | School Specialty | K&T Kitchen Sadowski | 1,703.80 |
| Bill Pmt Check | 05/23/2018 | 1225 | Krueger International, Inc. | Family Center Sadowski | 2,514.36 |
| Bill Pmt Check | 05/30/2018 | 1226 | Impressions In Stone | Brick Engraving | 123.94 |
| Bill Pmt Check | 05/30/2018 | 1227 | Secretary of State | Annual Report | 10.00 |
| Bill Pmt Check | 06/18/2018 | 1228 | Alphagraphics | Summer Bookmarks | 106.85 |
| Bill Pmt Check | 06/18/2018 | 1229 | Bank of America | Puzzles Darien Woman's Club | 273.42 |
| Bill Pmt Check | 06/18/2018 | 1230 | Sebert Landscaping | Reset Paver Bricks | 780.00 |
| * Bill Pmt Check | 06/26/2018 | 1231 | New Lenox Public Library | Minigolf rental deposit | 150.00 |
| Direct Debits | | | Credit Card Fees | | 25.25 |
| Mar Jun 18 | | | | | <u>9,473.71</u> |

* Uncleared

6

memo

To: Indian Prairie Public Library Foundation & Friends
From: Tony Lucarelli, Head of Adult Services
CC:
Date: 07/06/2018
Re: Request for Foundation & Friends Support of ReferenceUSA

Last year, the Foundation generously provided support for ReferenceUSA. I would again like to ask for support for this resource.

Usage of the database has been consistently growing the last few years. Usage was up 5% from FY15/16 to FY16/17 (1440 sessions to 1510 sessions) and up 30% from FY16/17 to FY17/18 (1510 session to 1957 sessions). The Foundation provided half the cost of ReferenceUSA, which comes out to \$1850, so for this fiscal year that amounts to \$0.95 cents per session.

Each time someone clicks the ReferenceUSA link they saw the phrase *"This resource supported through a generous donation from the Indian Prairie Public Library Foundation."* We are in year two of a three year agreement with Infogroup, the company that provides ReferenceUSA, so cost remains the same for this fiscal year.

memo

To: Indian Prairie Public Library Foundation & Friends
From: Tony Lucarelli, Head of Adult Services
CC:
Date: 07/06/2018
Re: Request for Foundation & Friends Support of CultureGrams

I would like to ask for support for a new resource in our online resources collection. CultureGrams is a comprehensive database of local, regional and world cultures. It is used by numerous public libraries to support the curriculum goals in local schools. It is also a valuable resource for the foreign traveler as it provides insight into other cultures to educate the traveler on what is and is not acceptable in that culture.

CultureGrams had been a resource the library carried in paper, but a number of years ago the paper version ceased and it became an online only product.

The cost for the resource is \$2,154, of which I would like to ask the Foundation & Friends for half - \$1077. We would include phrasing that the resource is supported through a generous donation from the Foundation & Friends.

July 13, 2018

To: Indian Prairie Public Library Foundation and Friends

From: Jamie Bukovac

Re: Request for Foundation & Friends Support of Furniture for Kids & Teens Department

The couches we purchased to use in the renovated Family Center have been sitting near the picture book and early chapter book shelving for over a month. They have been heavily used in this area. In a few weeks they'll be moved to the new Family Center. Staff would like to purchase the furniture as a permanent place for kids and their caregivers to gather and to read. The cost is \$2,600.00 which includes installation. I brought this to the Building and Grounds Committee and they suggested I bring the request to the Foundation and Friends.