

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

**Indian Prairie Public Library Foundation & Friends Meeting
July 17, 2024 – 6:30 p.m.**

AGENDA

A. Roll Call

Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis,
Christina Rodriguez, Victoria Suriano, Samia Wahab

B. Public Comment

C. Correspondence - none

D. Omnibus Consent Agenda

- 1. Minutes of Foundation & Friends Meeting 2/21/24
- 2. Bills for Approval

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Action

E. Items Deleted from Omnibus Consent Agenda

Action

F. Reports

- 1. Treasurer’s Report

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Information

G. Unfinished Business - none

H. New Business

- 1. Resolution #2024A Appointing Registered Agent
- 2. Request for Funding Award Books
- 3. Funding Request: Vinyl Collection
- 4. Funding Request: Additional Funds for Hoopla Flex
- 5. Foundation Investments

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Action
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Discussion

I. Adjournment

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Indian Prairie Public Library
Foundation & Friends Minutes
February 21, 2024 – 6:30 p.m.

A. Call to Order/Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.
Present: Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez (arrived at 6:32 p.m.), Victoria Suriano
Absent: Donald Damon
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jill Yott
Others: Samia Wahab, a Willowbrook resident interested in the open Trustee position

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Public Comment

C. Correspondence – none

D. Omnibus Consent Agenda

1. Minutes of Foundation & Friends Meeting 7/19/23

2. Bills for Approval

Raftis moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Krupicka, Palmisano, Raftis, Suriano. Nays: none. Absent: Damon, Rodriguez. Motion carried unanimously.

E. Items Deleted from Omnibus Consent Agenda

F. Report

1. Treasurer's Report – backup is in packet.

G. Unfinished Business - none

H. New Business

1. Funding Requests

a. Lego Robotics Coding Challenge (\$1,330)

b. PopCon 2025 (\$1,750)

c. Book Club in a Bag (\$2,300)

d. Ozobot Evo Teaching Kit (\$3,000)

e. Silver Reed SK840 Knitting Machine for Maker Studio (\$3,400)

f. Replacement Conference Room Chairs for Study Room 201 (\$4,500)

g. Replacement Laptops for Maker Studio Classes (\$14,800)

Raftis moved, Palmisano seconded to approve funding requests a-g totaling \$31,080.

Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon.

Motion carried unanimously.

2. Open Discussion Regarding Ideas from the November Board Meeting – Birmingham

included fundraising information at the end of the packet including ideas that other libraries have implemented. The Board discussed making an item in the Maker Studio that could be

sold, i.e. ornament. The fundraising discussion will continue during the strategic planning process.

I. Adjournment

At 7:06 p.m. Krupicka moved, Raftis seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Marian Krupicka, Secretary

Indian Prairie Public Library Foundation and Friends Expenditures

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February through June 2024

Date	Num	Name	Memo	Amount
Feb - Jun 24				
02/12/2024	1458	Krause, Andrew		3,000.00
02/12/2024	1459	RAILS		546.00
02/29/2024	1460	Ingram Library Services		1,658.21
03/13/2024	1461	Dell Marketing L.P.		14,443.54
03/13/2024	1462	Ingram Library Services		62.16
03/13/2024	1463	Motion Picture Licensing Corporation		284.57
03/29/2024	1464	Bank of America		1,532.05
04/30/2024	1465	Bank of America		6,343.26
04/30/2024	1466	Thomas Interiors		2,163.00
05/29/2024	1467	Bank of America		1,705.37
06/17/2024	1468	Award Emblem		30.35
06/17/2024	1469	Bank of America		878.20
06/17/2024	1470	Impressions In Stone		277.62
06/17/2024	1471	King, Oba William		650.00
06/17/2024	1472	Secretary of State		10.00
06/28/2024	1473	Bank of America	VOID:	0.00
06/28/2024	1474	Bank of America		1,793.83
		Plus Bank and PayPal Fees		132.77
Feb Jun 24				<u>35,510.93</u>

Indian Prairie Public Library
*Foundation &
 Friends*

February 1, 2024 – June 30, 2024 Treasurer's Report

Bank Balances at Community Bank of Willowbrook as of 6/30/2024

Money Market Balances on January 31, 2024 Treasurer's Report	\$35,330.42
<u>Income from February 1 – June 30, 2024</u>	
Money Market Interest (0.10%)	9.45
Donations	16,711.24
<u>Expenses from February 1 – June 30, 2024</u>	-35,510.93
Money Market Balances as of January 31, 2024	16,540.18
Checking	<u>38.03</u>
TOTAL	\$ 16,578.21

Bank Balances at Republic Bank as of 6/30/2024

CD balance as of 6/30/2024	\$101,452.76
CD Interest Feb – June, 2024 (earning 5.223% APY, due 8/22/2024)	2,671.01
CD TOTAL	\$104,123.77
TOTAL BALANCE BANK ACCOUNTS AND CD	\$120,701.98

Indian Prairie Public Library Foundation and Friends Donors

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February through June 2024

Alkureishi, Maria (Lolita) & Lee	240.00
Allard, Barb & Peter	90.00
Anonymous	1,571.25
Bauer (Now Mason), CJ	75.00
Beardsley, Mary	75.00
Benevity	382.03
Better World Books	757.96
Bucholz, Bonnie	35.00
Casali, Diane	150.00
Chen, Serena	50.00
Clancy, Gloria	100.00
Darien Womans Club	1,910.00
Dennison, Daniel Paul	75.00
Finnerty, Elizabeth	500.00
Formento, John W.	100.00
Galan, Helen & John	50.00
Ganser, Suzan	150.00
Izzo, Jennifer	50.00
Kline, Cindy & Larry	75.00
Lombardo, Samuel	5.00
Lowenthal, Jody	100.00
Lustig, Michelle	50.00
Marcisz, Sharon	150.00
Martin, Nancy	50.00
McMillin, Barbara	50.00
Megaridis, Crystal	100.00
Moore, George	150.00
Nelson, Karen	500.00
Patel, Sonali	400.00
Patil, Deepak	50.00
Pearson, Cathy Lou	5,000.00
Plate, Janet	100.00
Poindexter, Carol & Ken	100.00
Sethi, Utsav	25.00
Smyth, Nancy	115.00
Stephens, Robin	500.00
Stinich, Jean	75.00
Suriano, Vicki	1,100.00
Szafranski, Steven	300.00
Temmer Garcia, Linda	60.00
Testa, Mary	20.00
Toenings, Judith	500.00
Uribe, Jesus	50.00
Villadolid, Annie	100.00
Vuillaume Family Fund	250.00
Williams, Sada	250.00
Wozney, Sharon	25.00
Ziegelmaier, Mary	100.00

TOTAL

16,711.24

RESOLUTION #2024-A

INDIAN PRAIRIE PUBLIC LIBRARY FOUNDATION AND FRIENDS

RESOLUTION APPOINTING REGISTERED AGENT

BE IT RESOLVED by the Board of Trustees of the Indian Prairie Public Library Foundation and Friends, DuPage County, Illinois, that Laura N. Birmingham be appointed the registered agent for the Indian Prairie Public Library Foundation and Friends.

RESOLVED this 17th day of July 2024.

Victoria Suriano, President

Attest:

Marian Krupicka, Secretary

Request for Funding Award Books

I am requesting \$5,150 to fund Monarch, Bluestem, Caudill and Lincoln award books.

Each year, we make sure to have 5 physical copies of each book on each of the Monarch, Bluestem, Caudill, and Lincoln lists. We also try to purchase audio and large type copies when available. Across the four lists, there are 80 books, which means I'm typically purchasing about between 350 to 400 items for this collection.

The book lists are released in February, which makes it difficult to maintain a steady budget throughout the year. I've tracked the spending on award books over the last two years and the spending on physical materials came out to about \$5,000 this year, which was up from last year, largely due to the expense of Playaways.

If this proposal is funded, all items will be labeled with the IPPL Foundation and Friends logo.

Submitted by: Jordan Calabrese, Resource Services Librarian

Funding Request: Vinyl Collection**Total cost of initial collection: \$1,415****Cost Breakdown:**

Item	Cost
20 records to start	\$700 (\$35/record)
Additional records over time	\$400
<u>50 pack of clear sleeves</u>	\$30
<u>Repair kit #1 – routine cleaning</u>	\$25
<u>Repair kit #2 – deep cleaning</u>	\$60
Display rack	\$200
Total	\$1,415

Notes:

- The display rack would be located near the A/V collection (games, DVD's etc.) and close to the café.
- I would focus the collection on new, popular releases, plus reissues or special editions of classic albums.
- Records would be labeled with IPPL Friends & Foundation logo
- This would be an IPPL cardholder exclusive collection.

Submitted by:

TJ Szafranski, Resource Services Librarian

Proposal: Additional Funds for Hoopla Flex

Funds Requested: \$5000

The current funds allocated to launch the Hoopla Flex collection are \$4300. Per the original proposal (see Appendix), this original amount would support the purchase of 10-15 new eBook and eAudio titles once per month for the Hoopla Flex collection. \$5,000 in additional funds would allow us to increase the rate of purchasing to two times per month which would lead to a few desirable outcomes:

1. *Greater breadth and depth in the collection.* We would be able to provide a greater range of popular titles, and also add extra copies of the hottest bestsellers as needed. For example, extra funds would support the purchase of new installments in popular series or debut novels that are getting exceptional attention that we wouldn't order on a more limited budget.
2. *Faster response time.* We could respond to patron demand in a timelier fashion by adding new titles twice a month, rather than letting a whole month pass between orders. When patrons request digital titles, they won't have to wait as long to see their desired title on Hoopla.

We would, of course, be doubling the size of this collection with the requested level of funding, from an estimated 150 items to 300 items after a year, which would also be an advantage for our readers.

What is Hoopla Flex?

Our patrons currently have access to the Hoopla Instant collection – an on-demand collection of roughly 1.2 million titles in the eBook and eAudio formats alone. Hoopla Flex allows us to purchase a curated collection of popular titles with metered licenses and make them available right away. This fills a gap that exists in the Instant model where popular titles often aren't available until 6-12 months after their street dates, due to embargoes placed on digital materials by publishers.

How would we implement Hoopla Flex?

We would establish a Lucky Day collection of highly popular eBook and eAudio titles. Like our Trending collection for physical items and our Lucky Day collection on Libby, these titles would have no holds and no renewals. After a year of gradual additions, we will have a stable collection that would cycle out naturally when their licenses expire and be replaced with newer, trendier titles.

Appendix: The Original Proposal

Request: Add funds to support the expansion of our Hoopla collection to include Hoopla Flex titles.

- Difference = +\$3600-\$4800*
- Context
 - What is Hoopla Flex?
 - Our patrons currently have access to the Hoopla Instant collection – an on-demand collection of 1.5 million titles (and growing). Hoopla Flex allows us to purchase and curate a collection of popular titles with metered licenses, many of which are not available in the Instant model (at least not right away), due to embargoes on digital materials.
 - How would we implement Hoopla Flex?
 - We would establish a Lucky Day collection of highly popular eBook and eAudio titles, adding them at a rate of 10-15 titles (\$300-\$400 worth) per month. Like our Trending collection for physical items and our Lucky Day collection on Libby, these titles would have no holds and no renewals. After a year of gradual additions, we would have a stable collection of roughly 150 popular titles that would cycle out naturally when their licenses expire and would then be replaced with newer, trendier titles.
- *WHY: Due to the growing demand for digital formats, I've been looking for opportunities to grow our digital offerings, especially in the eAudio format. Implementing Hoopla Flex would allow us to provide highly popular titles as soon as they come out on a platform our patrons are already familiar with. The only cost would be the titles themselves, which is what this budget request represents.*

*NOTE: \$4300 was allocated in the FY24-25 budget on newly-formed line 5-6-70