

Indian Prairie Public Library  
401 Plainfield Road  
Darien, Illinois 60561

**Indian Prairie Public Library Foundation & Friends Meeting  
March 18, 2026 – 6:30 p.m.**

**AGENDA**

- A. Roll Call  
Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis,  
Christina Rodriguez, Victoria Suriano, Samia Wahab
- B. Public Comment
- C. Correspondence  
None
- D. Omnibus Consent Agenda Action
  - 1. Minutes of Foundation & Friends Meeting 11/19/25 Page 2
  - 2. Bills for Approval Page 4
- E. Items Deleted from Omnibus Consent Agenda Action
- F. Reports Information
  - 1. Treasurer’s Report Page 5
- G. Unfinished Business  
None
- H. New Business Action
  - 1. Welcome Baby Gifts Proposal, \$275 Page 8
  - 2. Family Night 2026 Proposal, \$450 Page 10
  - 3. \$5,000 Donation in Support of Maker Studio Page 11
- I. Adjournment

Indian Prairie Public Library  
Foundation & Friends Minutes  
November 19, 2025 – 6:30 p.m.

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Palmisano called the roll.  
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab  
Absent: none  
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski  
Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Public Comment

C. Correspondence – none

- 1. Gift of Carl Foundation to IPPL Foundation
- 2. Birmingham to Gift of Carl Foundation
- 3. Byerly to IPPL Foundation re: Thank You

D. Omnibus Consent Agenda

- 1. Minutes of Foundation & Friends Meeting 7/16/25
- 2. Bills for Approval  
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

E. Items Deleted from Omnibus Consent Agenda

F. Report

- 1. Treasurer’s Report – backup is in packet.

G. Unfinished Business - none

H. New Business

- 1. Request Funding for Assistive Listening Systems – Lawson explained that we currently do not have a way for hard-of-hearing people to get amplified sound for presentations. We provide ASL interpreters on request if we can, but there are many hard-of-hearing people who don’t sign ASL. The requested assistive listening systems would be for our two public meeting rooms. Rodriguez moved, Palmisano seconded to approve the Funding Request for Assistive Listening Systems in the amount of \$2680.00. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
- 2. PopCon 2026 Proposal – Birmingham noted that PopCon was a big draw for families last year. To date, we have seven vendors signed up for “Artists” Alley. Raftis moved, Damon seconded to approve the PopCon 2026 Proposal in the amount of \$1750.00. Ayes: Damon,

Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

- 3. Wish List – Birmingham displayed our wish list in the “Giving Tuesday” section of our latest newsletter. Marketing is working on an email version of the wish list for Giving Tuesday. Suriano said that Birmingham and Yott did a great job with the article and the newsletter. Palmisano loved the vibrancy, attention to detail, and the wonderful way that the new logo blends. Suriano suggested that we add a wish list level between the \$25 and \$150 donation amounts.

I. Adjournment

At 6:50 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

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Stacy Palmisano, Secretary

# Indian Prairie Public Library Foundation and Friends Expenditures

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November 2025 through February 2026

Type	Date	Num	Name	Memo	Amount
<b>Nov '25 - Feb 26</b>					
Bill Pmt -Check	11/07/2025	2024	Crystal Clear Music Productions LLC		400.00
Bill Pmt -Check	11/07/2025	2025	Trapp, Sandra		150.00
Bill Pmt -Check	11/14/2025	2026	Goddard, Leslie		400.00
Bill Pmt -Check	01/20/2026	2027	Indian Prairie Public Library District		121.68
Bill Pmt -Check	01/21/2026	2028	Davis, Millicent G.		500.00
Bill Pmt -Check	01/21/2026	2029	Watkins, Angela		600.00
Bill Pmt -Check	01/22/2026	2030	Arthur Baltazar		100.00
Bill Pmt -Check	01/22/2026	2031	Bank of America	VOID:	0.00
Bill Pmt -Check	01/22/2026	2032	EOC Audio		595.35
Bill Pmt -Check	01/22/2026	2033	Gary Colobuono		200.00
Bill Pmt -Check	01/22/2026	2034	Ingram Library Services		106.08
Bill Pmt -Check	01/22/2026	2035	The Language Labs		908.00
Bill Pmt -Check	01/29/2026	2036	Windy City Ghostbusters LTD		150.00
Bill Pmt -Check	02/18/2026	2037	Goddard, Leslie		400.00
Bill Pmt -Check	02/19/2026	2038	KJR Studio Productions		350.00
ACH	01/29/2026		Bank of America		1,601.66
PayPal	01/27/2026		PopCon Refund		24.50
			Bank Fees		144.95
<b>Nov '25 - Feb 26</b>					<b><u>6,752.22</u></b>

Indian Prairie Public Library  
*Foundation &  
 Friends*

**November 1, 2025 – February 28, 2026 Treasurer's Report**

**Bank Balances as of 2/28/2026**

Money Market Balance on October 31, 2025 Treasurer's Report	\$176,716.63
<u>Income from November 1, 2025 – February 28, 2026</u>	
Money Market Interest Republic Bank 11/1/25-11/30/25 @ 4.00%	570.44
12/1/25-12/31/25 @ 3.84%	587.19
1/1/26-1/31/26 @ 3.75%	588.65
2/1/26-2/28/26 @ 3.75%	542.36
Donations	19,786.58
<u>Expenses from November 1, 2025 – February 28, 2026</u>	-6,752.22
<b>Money Market Account Balance as of 2/28/2026</b>	<b>\$192,039.63</b>
<b>TOTAL FOUNDATION BALANCE</b>	<b>\$192,039.63</b>

Indian Prairie Public Library Foundation and Friends

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Donors

November 2025 through February 2026

Name	Memo	Amount
Adams, Michael	Giving Tuesday - POPCON	25.00
Adkesson, Ann		50.00
Andersen, J. R.	Giving Tuesday	50.00
Ani Stacia Art		25.00
Anonymous		2,626.34
Ayinde, Omowunmi	Giving Tuesday	25.00
Benevity	Paypal	475.61
Berg, L.		200.00
Better World Books		810.48
Birmingham, Judith		100.00
Blessman, Andrew	Giving Tuesday	50.00
Blue Phoenix Publishing		25.00
Busch, Cynthia		25.00
Campbell-Mulher, Christine		25.00
Caroselli, Nancy	4x8: In memory of Vito 1941-2025	75.00
Castaneda, Justin	Giving Tuesday - POPCON	25.00
Chrusciel, Sandra & William	Giving Tuesday	150.00
Clancy, Gloria & Jostock, Lawrence	Giving Tuesday	100.00
Creed, Stephanie		500.00
Darien Garden Club		100.00
Dennison, Daniel Paul		50.00
DiGangi, Laura	Giving Tuesday	100.00
Dillon, Lynda	Giving Tuesday	50.00
Duras, Joyce	Giving Tuesday	30.00
Edith M. Podrazik Trust		800.00
Finnerty, Elizabeth	Giving Tuesday	500.00
Formento, John W.	Giving Tuesday	100.00
Gabanski, Glenn & Donna		500.00
Galan, Helen & John	Giving Tuesday	50.00
Gratt, Judith	Giving Tuesday	100.00
Gregory Meronek	Giving Tuesday	100.00
Guerrero, Leo		25.00
Hughes, Barbara	Giving Tuesday: In memory of Marjorie Mercer	100.00
Jablonski, Raymond	Paypal	100.00
Jarvis, Danielle	4x8 brick: Judy Curtis aka: Grandma Jac 2025	75.00
Kacmar, Joan		500.00
Kelly, Brian	Giving Tuesday	250.00
Kerschen, John & Candy		2,000.00
Krupicka, L.J. & Marian		180.00
Landsman, Laurie		100.00
Lazzara, Angelo 1	G Tuesday - Wishlist: \$175 The Economist, \$25 floor puzzle, \$300/needs	500.00
Lucas Durham Illustration		25.00
Marasovich, Carol	Giving Tuesday	100.00

# Indian Prairie Public Library Foundation and Friends Donors

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November 2025 through February 2026

Marcisz, Sharon		200.00
McMillin, Barbara		100.00
Moore, Jamila	Giving Tuesday - Wishlist: Puzzle	25.00
Mueller, Trevor	Giving Tuesday - POPCON	25.00
Muhammad, Aajee	Giving Tuesday - POPCON	25.00
Murphy, Rose		75.00
Musto, Michael		5,000.00
Neach, Charles		100.00
Nge, Jimmy	Giving Tuesday: In honor of Justin Nge	100.00
Owens, Steven	Giving Tuesday	200.00
Palmisano, Stacy	Paypal	100.00
Panfil, Janet	Giving Tuesday	50.00
Patil, Deepak	Paypal	50.00
Robinson, Tene		25.00
Santillian, Concepcion	Giving Tuesday	1,000.00
Schneiderman, Elyse		50.00
Sethi, Utsav		25.00
Stepanek, Alex		15.00
Strass, Lawrence		25.00
Streett, Cathy	Giving Tuesday	20.00
Suddreth, Christine	Paypal	150.00
Swanson, Ruthann	Paypal	100.00
Szafranski, Steven		200.00
Temmer Garcia, Linda		40.00
Titan's Dawn		25.00
United Way of Metro Chicago		244.15
Warden, Kim	Paypal	10.00
Wolf, Anne		10.00
		<u>19,786.58</u>

### Welcome Baby Gifts Proposal

**What:** A gift that children 0-2 receive when signing up for their first library card. The gift would contain a board book, a small craft, the PLA Early Literacy Calendar, and a flier with information about programs and services that we offer for the 0-2 age group and their caregivers, all for the guests to keep. The gifts will be pre-assembled and kept in the back workroom – when a caregiver signs their 0-2 child up for a library card, they would be given the gift.

**When:** The promotion would kick-off during Library Card Sign-Up Month but would continue past the month of September.

**Who:** Children aged 0-2.

**How:** The gifts would be purchased and pre-assembled by volunteers before September and will be stored in the GS/RS workroom on available shelving behind the check-in station. A few bags could also be stored out at the GS desk, if there’s space available. When a caregiver signs their 0-2 child up for a library card, GS staff give one of the gifts to the guests.

**Gift Contents:**

- Small “congratulations on your first library card!” note
- Board Book: Through our Scholastic Literacy Partnership, we can order books at discounted prices. There are variety packs of board books that are available for us to purchase that contain four books each. **Note:** the titles are updated yearly for the Scholastic Literacy Partnership, so prices & titles are subject to change in 2026.
  - \$10/unit: *Head, Shoulders, Knees, and Toes; The Itsy-Bitsy Spider; The More We Get Together; You Are My Sunshine*
- Craft: Hand Kite **OR** Egg Shaker
  - Plastic craft ring (x2): \$16 & Ribbon (x2): \$18 **OR**
  - Fillable Easter Eggs (x2): \$16, Dry beans (x2): \$4
  - Plastic bags to keep craft contents together: \$3
  - Instruction sheet (Would include a small disclaimer that boxes may contain choking hazards and are meant to be used under the supervision of an adult.)
- PLA Early Literacy Calendar: **\$30**, can be edited to include our logo
- In-house flyer advertising storytimes/other early lit programs and services (Baby Book Bags, Baby Book Bees/1,000 Books Before Kindergarten, etc.)
- Other:
  - Bags: \$37
  - Paper shred filler (x3): \$39
  - Avery Labels to make Stickers for Bags (only comes in 150 count): \$11

**Total Potential Cost:**

- For 60 bags: \$260-\$275, depending on which craft is chosen.

**Marketing Needs:**

- Branding label to put on bags.
- Instruction sheet with craft instructions, picture of completed activity, and suggestions for five early literacy practices. This would also include a disclaimer that bags may contain choking hazards and are meant to be used under the supervision of an adult.
- Editing of PLA calendar to include our logo branding.
- Small flier advertising storytimes and Baby Book Bees/1,000 Books Before Kindergarten, etc.
- General publicity around the promotion and acknowledgement that it was paid for by the Foundation & Friends – eNews/social posts, etc.

**Logistics:**

- Supplies for the bags would be chosen and bought by the Youth & Teen Resource Services Librarian.
- Teen or adult volunteers would assemble the bags, following instructions from the Youth & Teen Resource Services Librarian. This would include:
  - Putting the branding stickers on the bags
  - Putting the craft supplies together in Ziploc bags
  - Packing all supplies together into the bags
- Fully assembled bags will be stored in the GS/RS workroom on available shelving behind check-in station.
- Gifts will be given out to when children aged 0-2 sign up for their first library card, with the promotion kicking off during Library Card Sign-Up Month in September 2026.

## Family Night 2026 Proposal

### Overview

In 2026, P & O staff are requesting the generous sponsorship of the Family Night: Animals Around the World program, which will occur at IPPL on Tuesday, June 16<sup>th</sup> at 6:30 p.m. This 1 hr. Interactive program will feature live animals and a presentation by [Incredible Bats](#). We are expecting a high attendance of up to 100 IPPL community members of children and their families. IPPL has a rich history of giving memory-making opportunities to families in the offering of family nights during the months of June and July, with many families choosing to come week after week to each of the programs, which vary weekly. In 2026, we will feature 6 family nights between June and July. Last year, IPPL Friends & Foundation generously sponsored the cost of the Concert in the Park by Justin Roberts. Thank you for your consideration!

### Confirmed Budget

- \$450 fee for Incredible Bats "Animals Around the World" presentation

Submitted by Amy Merda, 2/24/26

### Maker Studio Equipment Acquisition Chart February 2026

Equipment	Product Cost	Shipping Cost	Warranty/Support?	If yes, then details
<a href="#">HPN Signature PRO 16" x 24" Auto-Open Heat Press with SurePressure</a>	\$ 1,496.65	Free	Yes	1 year of complete parts and consultation (can purchase up to three more years of coverage for ~\$50 per year), and lifetime technical support
<a href="#">HPN Universal Heat Press Stand with Wheels</a>	\$ 299.95	Free		
<a href="#">Rectangle 2"x3" Paper Button Making Machine</a>	\$ 1,745.95	Free	Yes	Lifetime warranty against manufacturing defects
<a href="#">2"x3" Magnet Sets - Paper</a>	\$ 167.95	\$ 17.45	Yes	Lifetime warranty against manufacturing defects
<a href="#">HPN Signature Series 8-in-1 Mug and Tumbler Press</a>	\$ 629.95	Free	Yes	1 year of complete parts and consultation (can purchase up to three more years of coverage for ~\$50 per year), and lifetime technical support
<a href="#">Metal Stamping Design Stamps</a>	\$ 640.00	Free	N/A	
	\$ 4,980.45	\$ 17.45	\$	